

The Mukwonago Town Board Meeting was called to order at the Mukwonago Town Hall, W320 S8315 Beulah Road, Mukwonago, WI at 6:32 p.m. with the salute to the flag. Chairman D. Dubey said the meeting was noticed.

Present: Supervisors B. Holtz, R. Nicoson and Chairman D. Dubey.

Others Present: Attorney J. Macy, Planner T. Schwecke, Fire Chief J. Rolfe, Police Chief G. Turner and Clerk K. Wilson.

Absent: Supervisors F. Leppin and P. Topczewski and Treasurer D. Steinke.

Motion by R. Nicoson, seconded by B. Holtz, to approve the December 19, 2007 Town Board Minutes subject to the following corrections:

- 1) **Update on Recommendation of the Waukesha County Jurisdictional Plan**
Add to the end of the second paragraph: “as well as written verification from the County regarding support for the removal of jurisdictional change for CTH I.”
- 2) **Police Lieutenant Job Description**
Change “state” to “Federal Department of Labor”

Motion carried.

Motion by R. Nicoson, seconded by B. Holtz, to approve the January 2, 2008 Special Town Board Meeting Minutes as written. Motion carried.

COMMENTS FROM THE PUBLIC

Ron Gasser, owner of Superior Landscape and Supply Inc., has a salt storage facility on National Avenue in the Town of Vernon. He would be interested in providing the Town of Mukwonago with salt storage in the future.

WAUSAU INSURANCE 2008 PROPOSAL

Kim Llanas, Wausau Insurance Representative, presented the proposed coverage for the Town of Mukwonago. The Town Board discussed possibly increasing the deductibles, but decided it was not worth the risk.

Motion B. Holtz, seconded by R. Nicoson, to approve the Wausau Insurance proposal as the Town Insurance from February 12, 2008 – February 12, 2009 at a cost of \$54,543.00.

Motion carried.

BUILDING INSPECTOR – SCOTT JOHNSON

Randy and Brenda Schuett

Chief J. Rolfe reported the electricity has been disconnected and the fuel oil tank has been removed from the Schuett house on CTH I. The Fire Department is waiting for the paperwork regarding the removal of asbestos in the house.

Update will be on the February Town Board Agenda.

Weske Family Lake Property

S. Johnson received a complaint that the Weske property is being used as a campgrounds and the buildings do not have permits. He forwarded the complaint to the County and has not heard from them. There are three trailers on the property. According to the Town ordinances, the trailers can not be inhabited.

B. Holtz questioned where the gray water from the campers is going and if the lot is buildable.

There is a shed and outhouse on the property and electricity was just put into the lot.

Town Board directed the Building Inspector to write a letter to the property owner listing all the violations on the property.

Robert Kuss

S. Johnson sent a first notice on December 18 regarding the complaint about a dump truck parked on the R. Kuss property on Red Brae Drive and has not received a response from R. Kuss.

Cynthia Thornton

S. Johnson said he received the same complaint as he received last year about unlicensed/inoperable vehicles on the C. Thornton property.

He referred the complaint to the Police Department because she was in compliance on August 26, 2007.

Chief G. Turner said a certified letter was sent to C. Thornton stating citations would begin starting January 10 if she was not compliant within 10 days of receiving the letter. J. Macy suggested a letter be sent by regular mail also.

C. Thornton issue will be placed under the Police Chief heading for an update next month.

Conditional Use Inspections

1) Halliburton Conditional Use

S. Johnson said the kitchen upstairs has been removed so the house is no longer a duplex. He said P. Halliburton picked up the Deed Restriction to record at the Register of Deeds Office.

Halliburton will be placed on the February Town Board Agenda as an update to be sure the Deed Restriction is recorded.

2) Lisa Fischer – S87 W31281 Meyer Drive – Dog Rescue Conditional Use

S. Johnson reported Lisa Fischer is in compliance with her Conditional Use. He questioned Condition #15 which requires an annual February renewal of the Conditional Use by the Planning Commission. The Planning Commission would review any complaints filed regarding the dog rescue operation and determine if the Conditional Use should be renewed.

Chief G. Turner said there have been no complaints about the dog rescue operation.

Planner will do a memo summarizing why L. Fischer's Dog Rescue will be on the February Planning Commission Agenda.

FIRE CHIEF

Resolution to Fix Ambulance Fees

R. Nicoson said the Joint Protective Services Committee recommended the Ambulance Fees that are being presented for the Joint Town of Mukwonago and Village of Mukwonago Fire Department.

Motion by R. Nicoson, seconded by B. Holtz, to adopt Resolution 2008-R-1

A Resolution to Fix Ambulance Fees. Motion carried.

Address Signs Ordinance and Resolution

R. Nicoson reported on her discussion with Lange regarding the address signs. They would cost more than the information we received last year. She said the Town of Vernon is doing a Special Charge and will put up the signs in 2008. The Town of Vernon ordinance and resolution were revised to be used by the Town of Mukwonago.

The Town Board decided the DPW would put up the signs after Lange does the initial installation and the Police Chief will determine alternate locations. She said there are also concerns about the placement of signs for lake properties and driveways with multiple homes and tax exempt properties. She said the Town has to decide the size of the sign, the color of the sign and the type of post desired.

Chief J. Rolfe said the complete address on the address sign would be the best and he would like the municipality on the sign also. He encouraged the Town Board to consider having addresses on the lakeside of motorized or patrolled lakes.

R. Nicoson will do more research regarding how the Town of Eagle will be handling Eagle Springs Lake residents' addresses, find out more about the posts and have an eight inch sign made with address, street name and municipality.

J. Macy said the residents need to be notified of the special charge and given an opportunity to pay. Notification could be in the Recreation Department brochure or in the newspaper. He said the Town Board needs to put together a timetable for the address signs.

Address signs will be on the February 20 Agenda so the Town Board has more information to present to subdivision homeowners associations that meet in March.

POLICE CHIEF

TREASURER

Treasurer's Report

Treasurer's Report was placed on file.

PLANNING COMMISSION

US Cellular Conditional Use Termination

B. Holtz said according to K. Moore's Memo US Cellular has been making progress with their Conditional Use conditions.

Site Plan and Plan of Operation will be on the February 6 Planning Commission Agenda for approval.

M. Long, representing US Cellular said the Conditional Use is for 15 years and the lease is for only 11 years. Harbolds want the Conditional Use to reflect the 11 years.

J. Macy said US Cellular would not need a new Public Hearing because it would not be a substantial change to have 11 years rather than 15 years.

Determination of Penalties for US Cellular will be on the February 20 Town Board Agenda.

New Lots Created

The 15' x 100' gap between two surveys off of Circle Drive is now listed as a tax key number with owner unknown.

TOWN PLANNER

Amplifier Ordinance

Motion by R. Nicoson, seconded by B. Holtz, to adopt the Amplifier Ordinance with corrections as discussed. Motion carried.

Ruth Vollmer Land Division Update

T. Schwecke reported he spoke with S. Reilly and a personal representative for the estate has not been appointed.

Lakeside Inn (Phantom Lakes Development Company) – Status of Conditional Use

T. Schwecke reviewed his Staff Report.

- 1) The Certified Survey Map is almost completed.
- 2) Condition #4 of the Conditional Use has to be completed. The operator needs to sign something that says he will abide by the CU.
- 3) Determination by DNR if four piers are allowed is needed to complete conditions of the Conditional Use.
- 4) The issue of the piers on the CSM has been resolved with Waukesha County and T. Schwecke will notify B. Schmidt to have the piers taken off the CSM.
- 5) The roof above the patio has been removed so it is now in compliance.
- 6) The Site Plan has been revised so that parking is not within 20 feet of a side lot line and a location for boat trailer parking has been identified.

TOWN ENGINEER

TOWN CLERK

TOWN ATTORNEY

TOWN CHAIRMAN

Village of North Prairie Contract for Fire, Ambulance and Rescue Service

R. Nicoson questioned the \$400 Intercept Fee.

Chief J. Rolfe said he can service Sections 4, 5 and 6 with MABS cards.

D. Dubey and B. Holtz said the people in Sections 4, 5 and 6 want to be served by the North Prairie Fire Department.

Motion by B. Holtz, seconded by D. Dubey, to approve the Village of North Prairie Contract for Fire, Ambulance and Rescue Service subject to the rates being the same as the rates approved in Ambulance Fee Resolution 2008-R-1.

Yes: 2. No: R. Nicoson. Motion carried.

Police Lieutenant Job Description

Motion by R. Nicoson, seconded by B. Holtz, to adopt the Police Lieutenant Job Description. Motion carried.

J. Macy said the Police Chief would make the promotion subject to Police Commission approval. The Town Board would have to approve the contract for the lieutenant.

Police Lieutenant Contract will be on the February 20 Town Board Agenda.

FINANCE

Pay Bills

Motion by R. Nicoson, seconded by B. Holtz, to pay the bills. Motion carried.

CORRESPONDENCE

COMMITTEE REPORTS

Utilities-Recycling

R. Nicoson said she has a meeting with Johns regarding the contract on January 31 and the contract should be on the February 20 Town Board Agenda.

COMMENTS FROM THE PUBLIC

T. Stefanowski said the Town should get the address signs and posts that last the longest.

Motion by R. Nicoson, seconded by B. Holtz, to adjourn at 9:05 p.m. Motion carried.

Katherine W. Wilson
Town Clerk
Town of Mukwonago